



National Capital Consortium Pediatric Residency Program Transitions in Care Policy

Approved Apr 2012, confirmed Jan 2017

The Program Director has designed clinical assignments to minimize the number of patient care transitions.

The Program Director has identified and enforces a structured patient care turnover process. This ensures adequate communication and supervision appropriate for the level of training at times of care transitions as described in the NCC Pediatrics Supervision Policy. The I-PASS Hand-Off sheet is the standardized patient care transition sheet template for the program. At a minimum, patient care transitions should include the following:

- 1) Patient demographics (name, age, diagnosis, identifying data)
- 2) Patient Problem list
- 3) Current medications
- 4) Allergies
- 5) Pending studies
- 6) Action plan for next period of care
- 7) Staff of record
- 8) Names & contact information for staff & housestaff responsible for next period of care
- 9) Read-back by the receiving physician or provider

To facilitate achievement and verification of resident competency in transitions of care, the **NCCPeds** Program uses the “Patient Care: Provide Transfer of Care that Ensures Seamless Transitions” milestone of the ACGME to evaluate (Pediatric Milestones Project, ACGME, 2011) the performance of patient care handoffs for our trainees. In addition, evaluation of resident competency in performing effective transitions of care (specific to level of training) will be reflected in rotation evaluations (addressing the competencies of patient care, interpersonal and communication skills, and systems-based practice).

The **NCCPeds** Program’s Supervision policy delineates the level of supervision to be in place at patient care transitions to ensure effective and safe patient care turnover.

The **NCCPeds** Program ensures that there is a system in place to promptly identify schedules and contact information in order to readily inform the health care team of the attending and resident physicians currently responsible for each patient’s care. Direct and indirect supervisor information is located on the I-PASS Handoff sheet, the amion.com schedule, the residency pocket-handbook, web-based directory, and smartphone app known as “The Scutdog.” In addition, the Command Duty Office desk and the Electronic Medical Records have contact information listed of supervisors.