

1. Navigate your internet browser to <https://www.dmdc.osd.mil/milconnect/>

2. Sign In



milConnect

Serving those who serve our country.

[? Help Center](#) [-AA+](#)

Be advised:
If you receive a P6 error, retry using your DoD ID number, which is the 10-digit number found on your DoD or VA card.

DS LOGON ?

Department of Defense
Self-Service

[Forgot DS Logon Username?](#)
[Forgot DS Logon Password?](#)

Login

More DS Logon Options

CAC ?

Common Access Card



Do NOT select the DoD EMAIL-CA-XX certificate if prompted for a certificate.

Login

DFAS myPay Password ?

Defense Finance and
Accounting Service

[Forgot DFAS MyPay Login Id?](#)
[Forgot DFAS MyPay Password?](#)

Login

Phishing Alert: We do not initiate contact with beneficiaries via email or telephone to request private personal (Name, SSN, DOB) or sensitive DS Logon account information (username, password, challenge questions). If you think you provided personal or account information in response to a fraudulent email, website or phone call, be sure to change your password and challenge questions immediately.

3. Log in with your CAC

Self-Service Consent to Monitor

You are accessing a U.S. Government (USG) Information System (IS) that is provided for USG beneficiary self-service-authorized use only.

By using this IS (which includes any device attached to this IS), you consent to the following conditions:

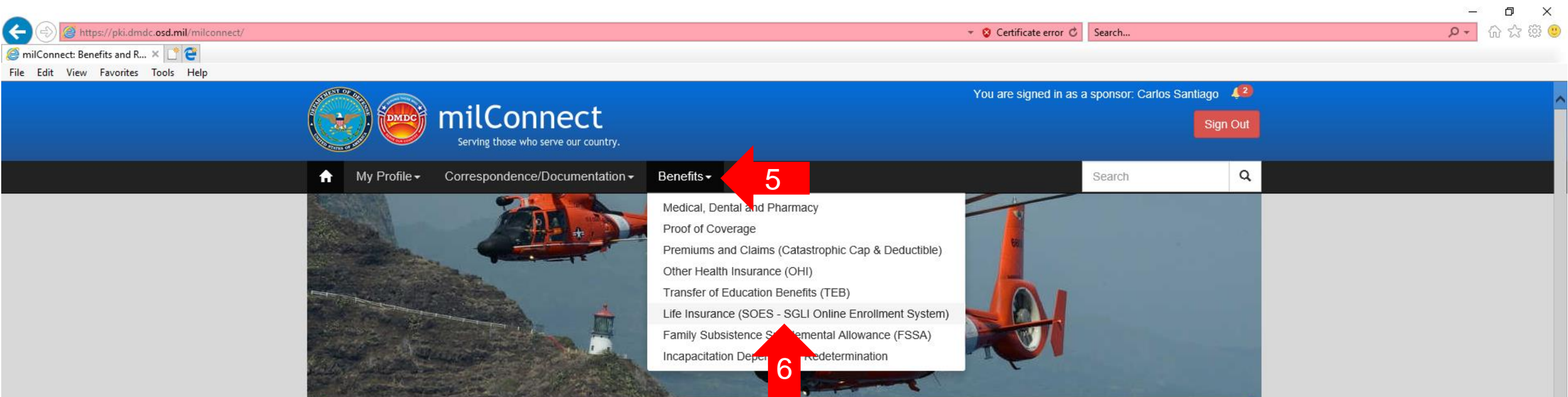
- The USG routinely intercepts and monitors communications on this IS for purposes including, but not limited to, penetration testing, COMSEC monitoring, network operations and defense, personnel misconduct (PM), law enforcement (LE), and counterintelligence (CI) investigations.
- At any time, the USG may inspect and seize data stored on this IS.
- While all personal identifying information (PII) data stored on this IS is protected under the Privacy Act of 1974, all communications using this IS, and the data captured to support this IS, are not private, are subject to routine monitoring, interception, and search, and may be disclosed or used for any USG authorized purpose.
- This IS includes security measures (e.g., authentication and access controls) to protect USG interests--not for your personal benefit or privacy.
- Notwithstanding the above, using this IS does not constitute consent to PM, LE or CI investigative searching or monitoring of the content of privileged communications, or work product, related to personal representation or services by attorneys, psychotherapists, or clergy, and their assistants. Such communications and work product are private and confidential. See User Agreement for details.

[Contact DMDC](#) || [Accessibility/Section 508](#) || [USA.gov](#) || [No Fear Act Notice](#)

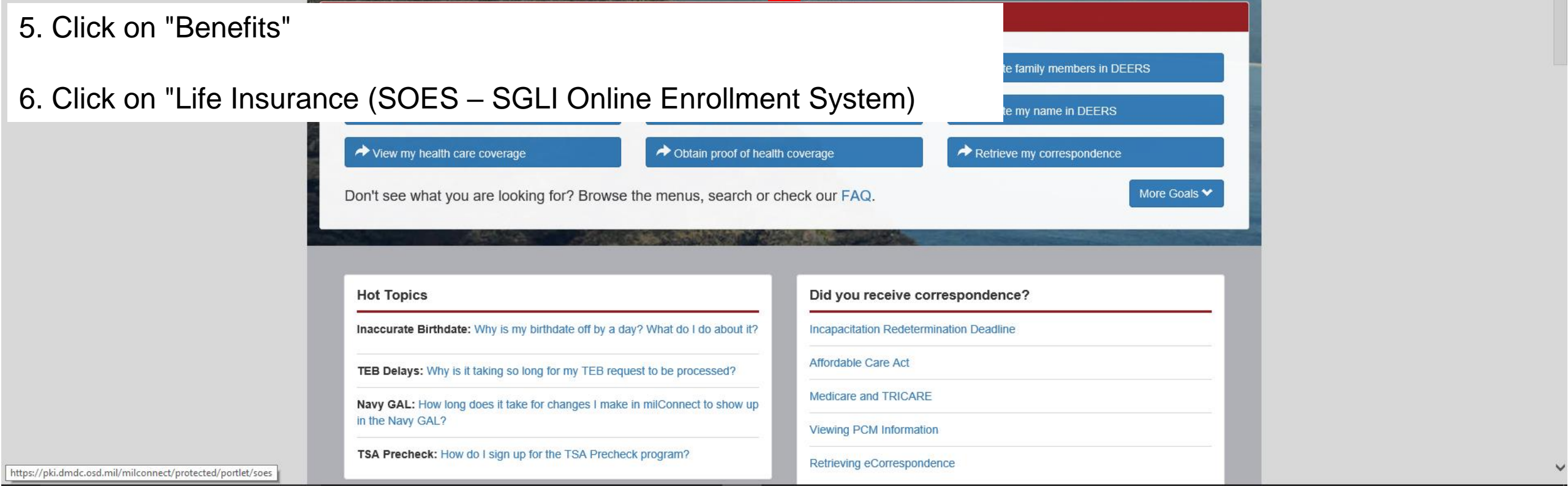
OK

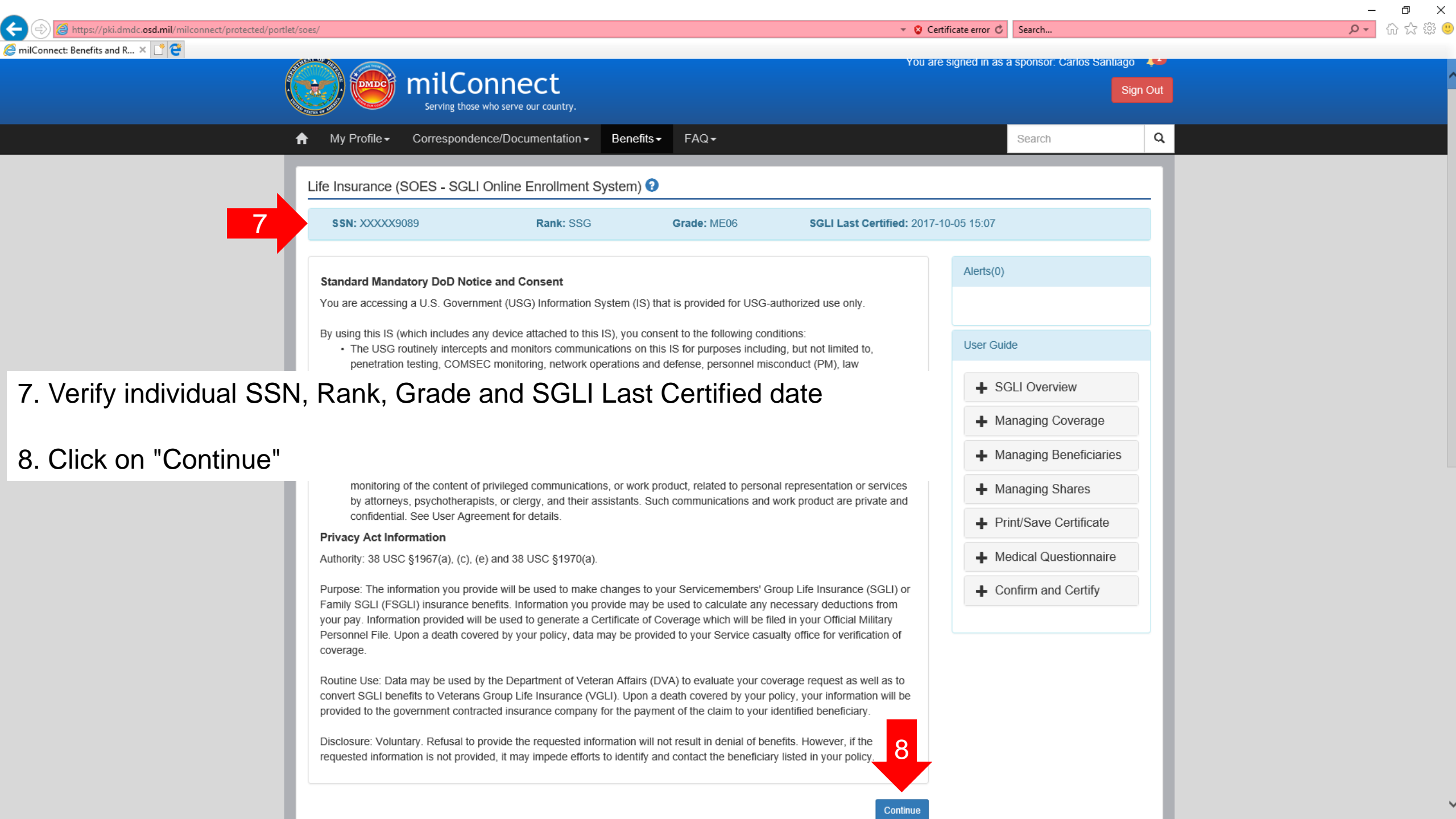


4. Click "OK"



- 5. Click on "Benefits"
- 6. Click on "Life Insurance (SOES – SGLI Online Enrollment System)"





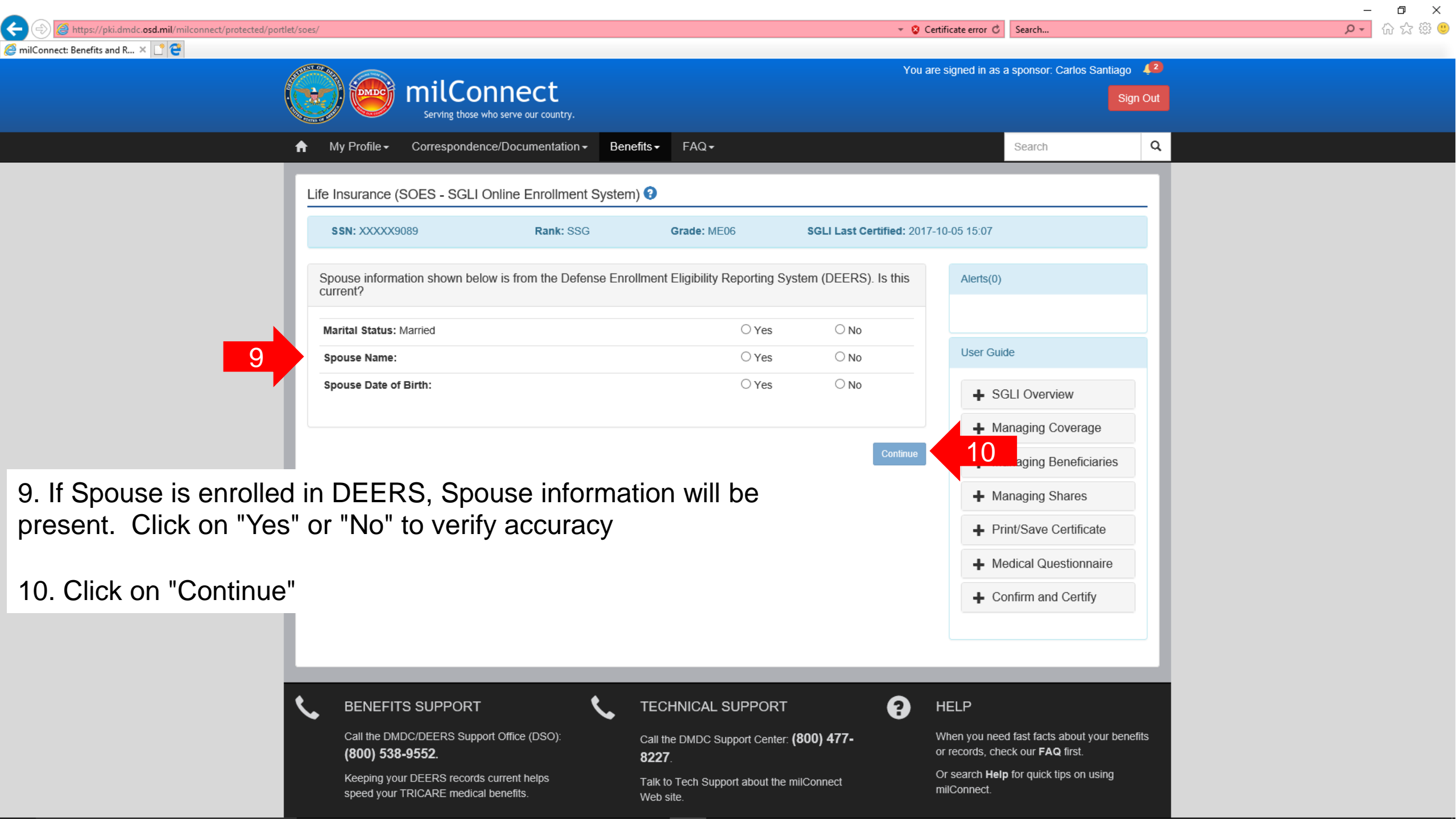
7

7. Verify individual SSN, Rank, Grade and SGLI Last Certified date

8. Click on "Continue"

8

Continue



9

10

9. If Spouse is enrolled in DEERS, Spouse information will be present. Click on "Yes" or "No" to verify accuracy

10. Click on "Continue"



BENEFITS SUPPORT

Call the DMDC/DEERS Support Office (DSO):
(800) 538-9552.

Keeping your DEERS records current helps
speed your TRICARE medical benefits.



TECHNICAL SUPPORT

Call the DMDC Support Center: **(800) 477-8227.**

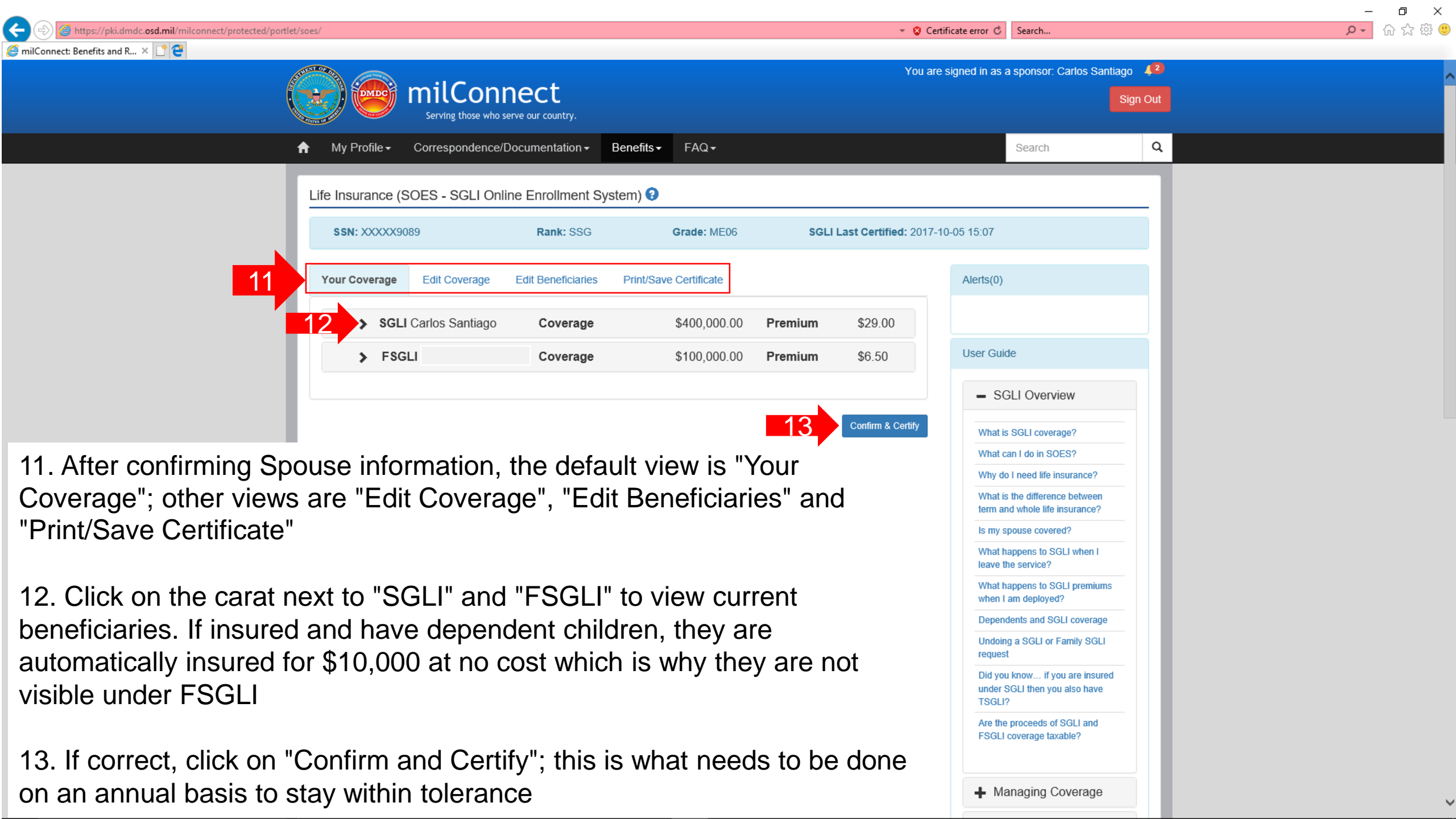
Talk to Tech Support about the milConnect
Web site.



HELP

When you need fast facts about your benefits
or records, check our **FAQ** first.

Or search **Help** for quick tips on using
milConnect.



11. After confirming Spouse information, the default view is "Your Coverage"; other views are "Edit Coverage", "Edit Beneficiaries" and "Print/Save Certificate"

12. Click on the carat next to "SGLI" and "FSGLI" to view current beneficiaries. If insured and have dependent children, they are automatically insured for \$10,000 at no cost which is why they are not visible under FSGLI

13. If correct, click on "Confirm and Certify"; this is what needs to be done on an annual basis to stay within tolerance

14. If you click "Edit Coverage" the view will change to coverage amounts for SGLI and FSGLI that can be chosen and will calculate the premium per month

15. When satisfied with the selected coverage, click on "Continue" or "Cancel" if no change needs to be made

14

Your Coverage **Edit Coverage** Edit Beneficiaries Print/Save Certificate

SGLI Carlos Santiago

Coverage	Premium
<input type="radio"/> 0k	\$29.00 per month
<input type="radio"/> 50k	
<input type="radio"/> 100k	
<input type="radio"/> 150k	
<input type="radio"/> 200k	
<input type="radio"/> 250k	
<input type="radio"/> 300k	
<input type="radio"/> 350k	
<input checked="" type="radio"/> 400k	

FSGLI

Coverage	Premium
<input type="radio"/> 0k	\$6.50 per month
<input type="radio"/> 10k	
<input type="radio"/> 20k	
<input type="radio"/> 30k	
<input type="radio"/> 40k	
<input type="radio"/> 50k	
<input type="radio"/> 60k	
<input type="radio"/> 70k	
<input type="radio"/> 80k	
<input type="radio"/> 90k	
<input checked="" type="radio"/> 100k	

Total Premium \$35.50

15

Cancel Continue

are signed in as a sponsor: Carlos Santiago 2 Sign Out

Search

7-10-05 15:07

Alerts(0)

User Guide

- + SGLI Overview
- Managing Coverage
 - What do I need to do to increase or restore my SGLI coverage?
 - What do I need to do to increase my FSGLI spouse coverage?
 - What should I know before I cancel my FSGLI spouse coverage?
 - I just reduced my coverage, why can't I see my reduced coverage in SOES?
 - SGLI premium rates
 - Edit coverage locked due to pending request
- + Managing Beneficiaries
- + Managing Shares
- + Print/Save Certificate
- + Medical Questionnaire

Life Insurance (SOES - SGLI Online Enrollment System)

SSN: XXXXX9089 Rank: SSG

Your Coverage Edit Coverage Edit Beneficiaries Print

▼ SGLI Carlos Santiago Coverage

+ Add Beneficiary

PRIMARY BENEFICIARIES

Name	Relationship	Payment Option	Amount	Share of Proceeds
	Spouse	Lump Sum	\$400,000	100.00 %

SECONDARY BENEFICIARIES

Name	Relationship	Payment Option	Amount	Share of Proceeds
	Child	Lump Sum	\$400,000	100.00 %

▼ FSGLI Coverage \$100,000.00 Premium \$6.50

Only the Servicemember can be the beneficiary for a FSGLI policy

16. The expanded view for each gives a summary of beneficiaries and payment option, amount and share of proceeds

17. If this is the initial viewing of the SOES, it is likely you will have to identify primary and secondary beneficiaries; to do so click "Add Beneficiary"

18. If what is shown is correct, click on "Confirm and Certify"

— SGLI Overview

- [What is SGLI coverage?](#)
- [What can I do in SOES?](#)
- [Why do I need life insurance?](#)
- [What is the difference between term and whole life insurance?](#)
- [Is my spouse covered?](#)
- [What happens to SGLI when I leave the service?](#)
- [What happens to SGLI premiums when I am deployed?](#)
- [Dependents and SGLI coverage](#)
- [Undoing a SGLI or Family SGLI request](#)
- [Did you know... if you are insured under SGLI then you also have TSGLI?](#)
- [Are the proceeds of SGLI and FSGLI coverage taxable?](#)

+ Managing Coverage

+ Managing Beneficiaries

+ Managing Shares

+ Print/Save Certificate

+ Medical Questionnaire


Life Insurance (SOES - SGLI Online Enrollment System) ?

SSN: XXXXX9089 Rank: SSG Grade: ME06 SG


Your Coverage Edit Coverage **Edit Beneficiaries** Print/Save Certificate

YOUR BENEFICIARIES

PRIMARY BENEFICIARIES

 Tamira Allison Santiago [delete](#)

SECONDARY BENEFICIARIES

 Kairi C Santiago [delete](#)


ADD A NEW BENEFICIARY

* indicates required field [clear fields](#)

* **Beneficiary Type**

☐ Primary ☐ Secondary

Personal Information

* Relationship 

* First Name MI * Last Name

SSN (if available)

[Example \(no dashes\): 123456789](#)

Permanent Address

Address Line 1

Address Line 2

City/Province State Zip/Postal Code

Country

[Add Another Beneficiary](#)

[Cancel](#) [Continue](#)

19. Current beneficiaries are shown on the left of the screen

20. Asterisks indicate required information, identify whether Primary or Secondary beneficiary and input personal information and permanent address

21. If another beneficiary needs to be added, click "Add Another Beneficiary", otherwise, click "Continue"

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Life Insurance (SOES - SGLI Online Enrollment System) ?

SSN: XXXXX9089 Rank: SSG Grade: ME06


Your Coverage **22** Edit Beneficiaries Print/Save Certificate **24**

YOUR BENEFICIARIES Add

PRIMARY BENEFICIARIES

 [Redacted] [Redacted] delete	Relationship Spouse SSN XXXXX3299	Address [Redacted]	Share of Proceeds 100.00 % Amount \$400,000.00 Payment Option Lump Sum edit
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SECONDARY BENEFICIARIES

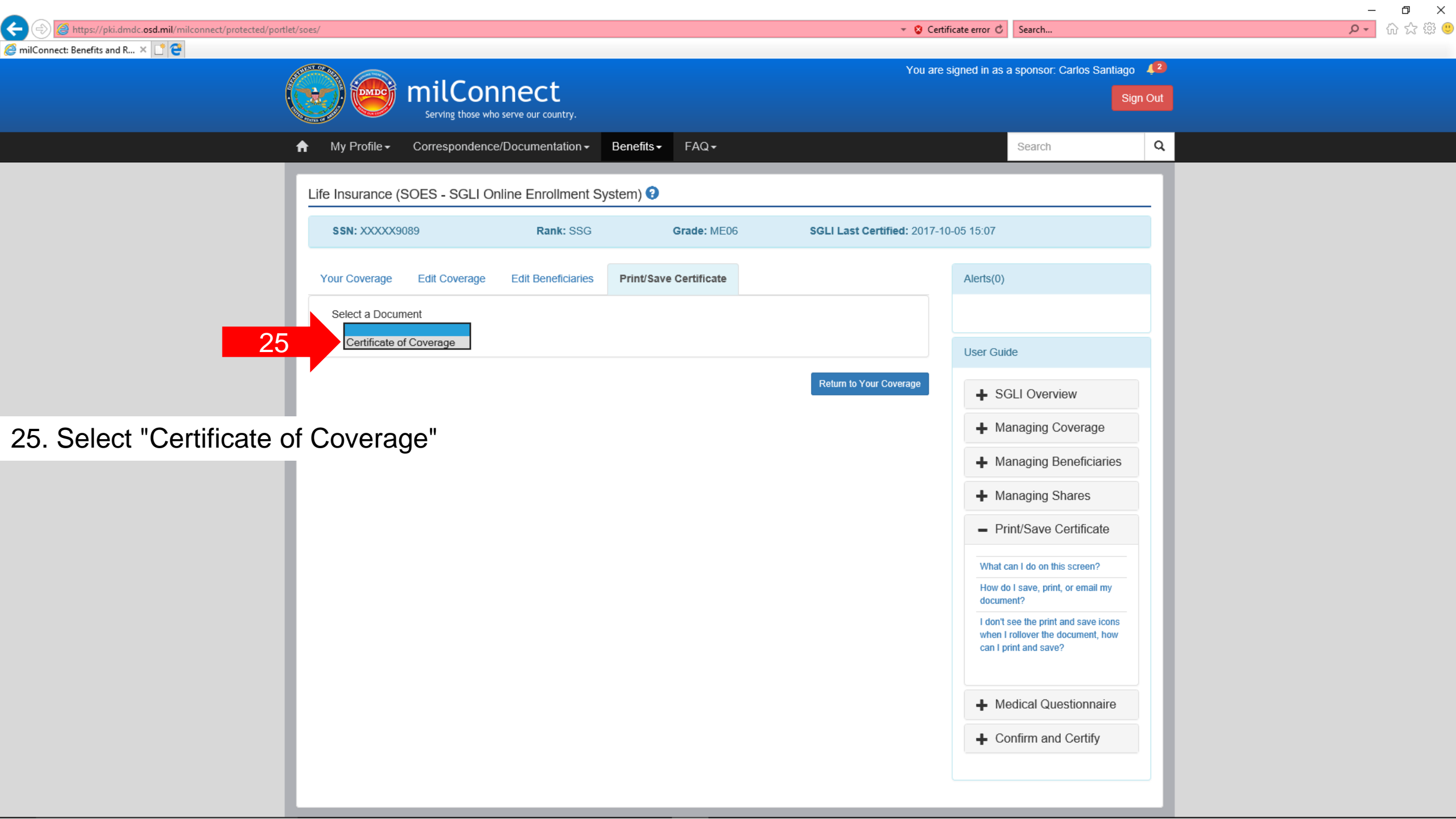
 [Redacted] delete	Relationship Child SSN	Address [Redacted]	Share of Proceeds 100.00 % Amount \$400,000.00 Payment Option Lump Sum edit
---	---------------------------	-----------------------	---

Return to Your Coverage

22. After inputting all beneficiaries, you will be taken to the "Edit Beneficiaries" screen

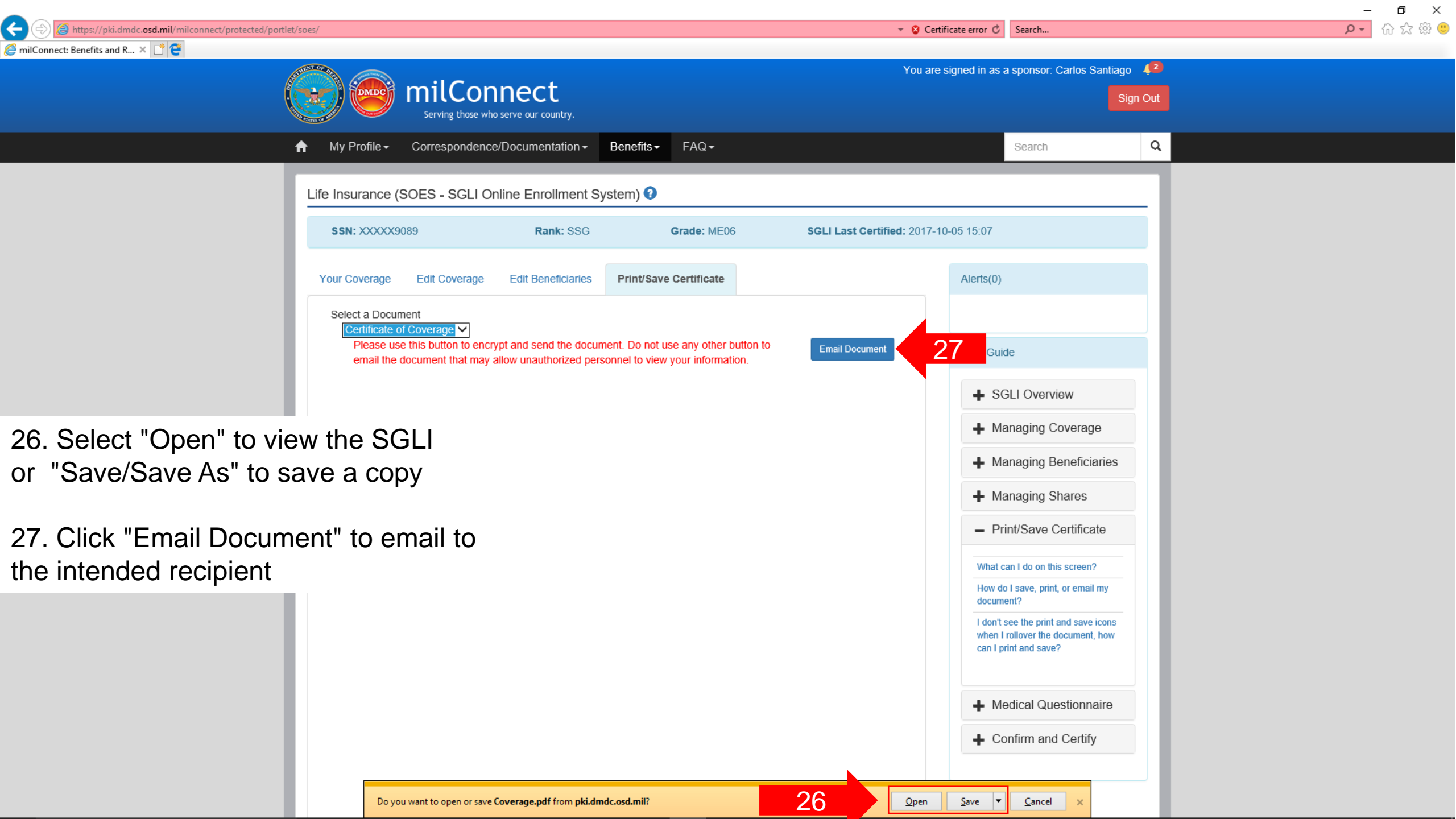
23. Here is a summary of all beneficiaries, relationship, address and share of proceeds distribution

24. Click on "Return to Your Coverage" to see the screen viewed at steps 9-11, otherwise if ready to sign the SOES, click on "Print/Save Certificate"



25

25. Select "Certificate of Coverage"



Life Insurance (SOES - SGLI Online Enrollment System) ?

SSN: XXXXX9089

Rank: SSG

Grade: ME06

SGLI Last Certified: 2017-10-05 15:07

Your Coverage

Edit Coverage

Edit Beneficiaries

Print/Save Certificate

Alerts(0)

Select a Document

Certificate of Coverage

Please use this button to encrypt and send the document. Do not use any other button to email the document that may allow unauthorized personnel to view your information.

Email Document

27

Guide

+ SGLI Overview

+ Managing Coverage

+ Managing Beneficiaries

+ Managing Shares

- Print/Save Certificate

What can I do on this screen?

How do I save, print, or email my document?

I don't see the print and save icons when I rollover the document, how can I print and save?

+ Medical Questionnaire

+ Confirm and Certify

Do you want to open or save Coverage.pdf from pki.dmdc.osd.mil?

26

Open

Save

Cancel

**Servicemembers' Group Life Insurance
Election and Certificate of Coverage**

Name: Carlos Angel Santiago **SSN:** XXXXX9089
Branch of Service: Army

Your SGLI Coverage Amount as of 10/05/2017: \$400,000

Your SGLI Beneficiary Designation as of 10/05/2017

Primary/ Secondary	Name and Address	Social Security Number	Relationship	Share of Proceeds	Payment Option
Primary		XXXXX3299	Spouse	100%	Lump Sum
Secondary			Child	100%	Lump Sum

Your Family SGLI Spouse Coverage Amount as of 10/05/2017: \$100,000

Your Family SGLI Child Coverage

If you have dependent children, each dependent child is automatically covered for \$10,000.

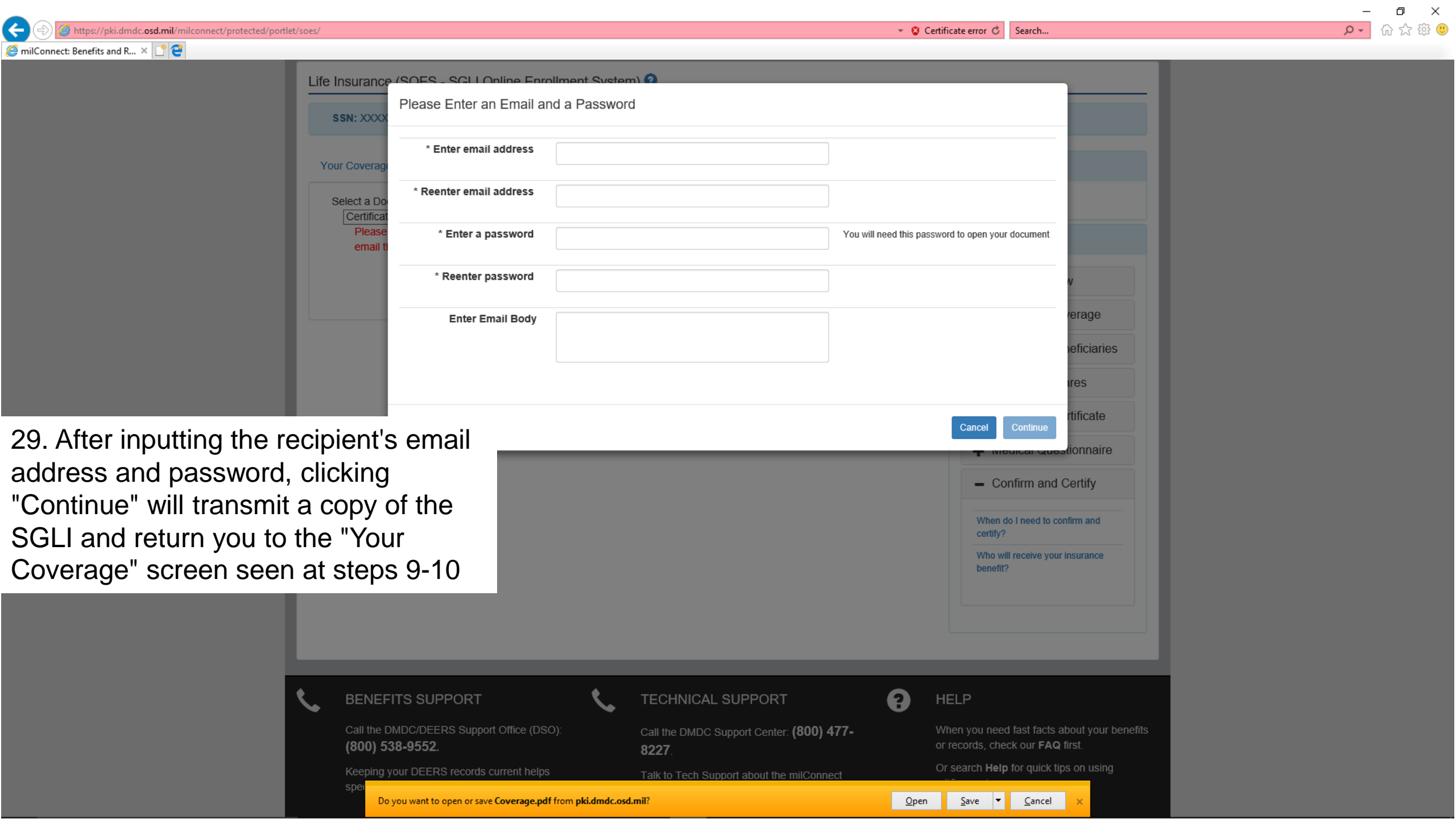
Your Family SGLI Beneficiary

You, the Servicemember, are the beneficiary for spouse and child coverage.

Date Certified: 10/05/2017

Electronic Signature Carlos Angel Santiago	Carlos Angel Santiago 1268870381 carlos.a.santiago38.mil@mail.mil 10/05/2017 13:07:27
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28. Viewing the document is a summary of election and beneficiaries and date of certification



Please Enter an Email and a Password

* Enter email address

* Reenter email address

* Enter a password

You will need this password to open your document

* Reenter password

Enter Email Body

Cancel

Continue

29. After inputting the recipient's email address and password, clicking "Continue" will transmit a copy of the SGLI and return you to the "Your Coverage" screen seen at steps 9-10

BENEFITS SUPPORT

Call the DMDC/DEERS Support Office (DSO):
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Keeping your DEERS records current helps
spe

TECHNICAL SUPPORT

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Do you want to open or save Coverage.pdf from pki.dmdc.osd.mil?

Open

Save

Cancel

